

# **New Buffalo Borough Meeting Minutes**

## **July 10<sup>th</sup>, 2017**

### **Call to Order**

President Dan Balthaser called the meeting of the New Buffalo Borough Council to order at 7:04pm on July 10<sup>th</sup>, 2017, in the basement of the New Buffalo United Methodist Church.

### **Roll Call**

Present were council members: Dan Balthaser, Kim Balthaser, Michelle Shutt and Karen Ersoz. The following persons were also present: Janice Crouse, Adam Pavusik, Jennifer Richard, and Joe Kistler.

### **Reading of last Month's Minutes**

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the June 2017 minutes were approved. All in favor none opposed.

### **Comments from Visitors**

Nothing to report.

### **Correspondence**

- Hudson Energy – Just informative
- Current Tax Collector Survey – Needs to go to Barb.
- DEP Wastewater Operator Report - no changes to be made

### **Borough Treasurer's Report**

Upon motion of Kim Balthaser, seconded by Michelle Shutt, the June 2017 Borough Treasurer Report was approved as presented. All in favor none opposed.

### **Sewer Treasurer's Report**

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the June 2017 Sewer Treasurer Report was approved as presented. All in favor none opposed.

### **UNFINISHED BUSINESS**

#### **Sewage/Sewage Authority Report**

Adam gave his report for the month. There were some minor issues due to high solids and pumps being clogged. There was an overload tripped on train 1 due to thick solids on pump 3. Adam had Walters come and they pumped the sludge and the contact tank.

**PCCOG - Dan Balthaser** - Nothing until next meeting in Sept.

**Street Committee – Kim Balthaser** - New stop signs to be installed. Dan is going to contact Rick Levan with PennDot in regards to road repairs.

**Refuse Coordinator – Karen Ersoz** - Nothing new to report.

**Playground –** Nothing new to report.

**Ordinance Violations** - The Gettle trailer is gone.

- A letter is to be sent to Cory Engle regarding his dumpster. We are giving him until the end of the month to pay his account in full or the dumpster is to be removed.

**Rental** - Nothing new to report.

## **NEW BUSINESS**

### **Borough Bills**

Upon motion of Michelle Shutt, seconded by Karen Ersoz, the June 2017 Borough Bills, were approved to be paid. All in favor none opposed.

### **Sewer Bills**

Upon motion of Kim Balthaser, seconded by Karen Ersoz, the June 2017 Sewer Bills were approved to be paid. All in favor none opposed.

### **Borough Council Open Seats**

There is currently one open seat on Borough Council. Requirements of a Council Member - Must be a Borough Resident for at least 1 year and must be a registered voter.

## **GOOD of the ORDER/ANNOUNCEMENTS**

Karen Ersoz brought to the attention of the council that there is an above ground pool within the Borough that has a removable ladder that is never removed or locked in an upright position and there is no fence. According to the 2004 PA Statewide Building Code, pools of 48" or deeper require a removable or locking ladder. This ladder must be removed or locked when the pool is not in use. Council is going to send a letter to the property owner to make them aware of the PA Code.

Upon motion of Karen Ersoz, seconded by Kim Balthaser, all in favor, none opposed, \$3000.00 was transferred from the Rental account to the Sewer account.

Jennifer Richard, the secretary, will be on vacation at the time of next month's meeting, Adam to have his hours to her by the 1<sup>st</sup> of the month and Jen will get everything to Dan by the 4<sup>th</sup> for the meeting on the 14<sup>th</sup>. Jen will then pick up the meeting paperwork from Dan on the 21<sup>st</sup>.

## **ADJOURN**

Upon motion of Michelle Shutt, seconded by Karen Ersoz, all in favor, none opposed, council adjourned at 7:53 p.m.

Respectfully submitted by Jennifer Richard  
Secretary/Treasurer