

# **New Buffalo Borough Meeting Minutes**

## **November 14<sup>th</sup>, 2016**

### **Call to Order**

President Dan Balthaser called the meeting of the New Buffalo Borough Council to order at 6:59 p.m. on November 14<sup>th</sup>, 2016, in the basement of the New Buffalo United Methodist Church.

### **Roll Call**

Present were council members: Dan Balthaser, Kim Balthaser, Michelle Shutt and Karen Ersoz. The following persons were also present: Janice Crouse, Adam Pavusik, Jennifer Richard, Carol Holler, John Kistler, Louise Stine and Ralph Rudy.

### **Reading of last Month's Minutes**

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the October 2016 minutes were approved as corrected. All in favor none opposed.

### **Comments from Visitors**

Janice – Trashcan at playground is too full and contains items that the trash man will not take. Dan will look into getting rid of additional items.

### **Correspondence**

PSAB – Renewals – Upon motion of Karen Ersoz, seconded by Kim Balthaser, the Borough Membership Dues of \$121.00 was approved. All in favor none opposed.

DEP Letter was reviewed.

### **Borough Treasurer's Report**

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the October 2016 Borough Treasurer Report was approved as corrected. All in favor none opposed.

### **Sewer Treasurer's Report**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, the October 2016 Sewer Treasurer Report was approved as presented. All in favor none opposed.

### **UNFINISHED BUSINESS**

#### **Sewage/Sewage Authority Report**

Adam gave his report for the month, the new chlorine tablets are dissolving too quickly, and levels are either too high or too low. Stan is looking for some slower dissolving tablets. Currently Adam is stopping at the plant multiple times each day to add tablets. He spent a significant time this past month installing and modifying the new screen system from Chromaflow. The connectors received with the unit needed to be rewired and the Ethernet cable was not long

enough for installation. He is also splitting the power so that train 1 and train 2 can work independently of each other, as they are now both powered by the singular new PLC.

### **PCCOG - Dan Balthaser**

Dan attended the meeting in November, not much activity to report, only 3 Townships and 2 Boroughs represented. Tri county planning discussed the safety study and recommendations.

**Beautification Committee** - There is nothing new to report.

**Street Committee – Kim Balthaser** - New stop signs to be installed.

### **Refuse Coordinator – Karen Ersoz**

Letter issued to Cory Engle regarding nonpayment of dumpster.

### **Playground**

New trash can purchased for Playground.

### **Ordinance Violations**

Ordinance #01-2011 – Tabled until the spring (new construction, revised set back boundaries, etc.). We are going to check with Mr. Bunt to see if we can use the County guidelines.

Ordinance violation update – Dan brought pictures to the last meeting, letters will be typed up with pictures to be signed at next meeting.

### **Rental**

The roof still needs to be cleaned off and the tree needs to be trimmed badly.

## **NEW BUSINESS**

### **2017 Borough Budget**

Reviewed proposed budget and made changes last month, changes approved and a motion to advertise was made. Upon motion of Karen Ersoz, seconded by Michelle Shutt, the motion to advertise the 2017 New Buffalo Borough and Sewer Budget was approved. All in favor none opposed

### **Borough Bills**

Upon motion of Kim Balthaser, seconded by Michelle Shutt, the October 2016 Borough Bills, as corrected were approved to be paid. All in favor none opposed.

### **Sewer Bills**

Upon motion of Michelle Shutt, seconded by Karen Ersoz, the October 2016 Sewer Bills were approved to be paid. All in favor none opposed.

### **Borough Council Open Seats**

There is currently one open seat on Borough Council. Dan is to post information in the Post Office.

**GOOD of the ORDER/ANNOUNCEMENTS**

Karen requested that the mail be picked up and checks get deposited in a timelier manner, other than once per month. As a council a decision was made to keep it as it currently is, once a month, as long as the deposits are being made prior to the meetings and checks being mailed out.

**ADJOURN**

Upon motion of Michelle Shutt, seconded by Karen Ersoz, all in favor, none opposed, council adjourned at 8:26 p.m.

Respectfully submitted by Jennifer Richard  
Secretary/Treasurer