

New Buffalo Borough Meeting Minutes

December 12th, 2016

Call to Order

President Dan Balthaser called the meeting of the New Buffalo Borough Council to order at 7:01pm p.m. on December 12th, 2016, in the basement of the New Buffalo United Methodist Church.

Roll Call

Present were council members: Dan Balthaser, Kim Balthaser, Michelle Shutt. The following persons were also present: Janice Crouse, Adam Pavusik, Jennifer Richard, Cory Engle.

Reading of last Month's Minutes

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the November 2016 minutes were approved as corrected. All in favor none opposed.

Comments from Visitors

Cory spoke in regards to his property in New Buffalo and to discuss his sewer payments and dumpster rental.

Correspondence

- Skelly and Loy 2017 Contract – Upon motion of Kim Balthaser, seconded by Michelle Shutt, the 2017 contract was accepted. All in favor none opposed.
- EADS Group Letter
- Omni Water Treatment Bill – delivered incorrectly to us, needs to go to the Fire Department.

Borough Treasurer's Report

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the November 2016 Borough Treasurer Report was approved as corrected. All in favor none opposed.

Sewer Treasurer's Report

Upon motion of Kim Balthaser, seconded by Michelle Shutt, the November 2016 Sewer Treasurer Report was approved as presented. All in favor none opposed.

UNFINISHED BUSINESS

Sewage/Sewage Authority Report

Adam gave his report for the month. Plant operations were normal and the past month reasonably quiet. Stan found Chlorine tablets with an additive that should cause them to dissolve slower. There were some minor foam issues towards the end of November. Walters came to pump on the 7th.

PCCOG - Dan Balthaser

Next meeting is in February.

Beautification Committee - There is nothing new to report.

Street Committee – Kim Balthaser - New stop signs to be installed.

Refuse Coordinator – Karen Ersoz

Cocalamus 2017 schedule needed for website.

Playground

Trash can needed to be emptied at Playground.

Ordinance Violations

Ordinance #01-2011 – Tabled until the spring (new construction, revised set back boundaries, etc.). We are going to check with Mr. Bunt to see if we can use the County guidelines.

Ordinance violation update – Final letters for remaining violators to be sent out as Certified.

Rental

The tenant called to report the water was surging. Adam went to property but didn't witness the issue. Tenant asked if Borough can replace mailbox and trim the trees.

NEW BUSINESS

2017 Borough Budget

Upon motion of Kim Balthaser, seconded by Michelle Shutt, the motion to finalize and adopt the 2017 New Buffalo Borough Budget was approved. All in favor none opposed.

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the motion to finalize and adopt the 2017 New Buffalo Sewer Budget was approved. All in favor none opposed.

Borough Bills

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the November 2016 Borough Bills, were approved to be paid. All in favor none opposed.

Sewer Bills

Upon motion of Kim Balthaser, seconded by Michelle Shutt, the November 2016 Sewer Bills were approved to be paid. All in favor none opposed.

Borough Council Open Seats

There is currently one open seat on Borough Council. Requirements of a Council Member - Must be a Borough Resident for at least 1 year and must be a registered voter.

GOOD of the ORDER/ANNOUNCEMENTS

Dan is going to reach out to Dennis Shatto to discuss and make a determination on a standard of when we send delinquencies to Dennis for collection.

ADJOURN

Upon motion of Michelle Shutt, seconded by Kim Balthaser, all in favor, none opposed, council adjourned at 8:26 p.m.

Respectfully submitted by Jennifer Richard
Secretary/Treasurer