

# **New Buffalo Borough Meeting Minutes December 8, 2014**

## **Call to Order**

President Dan Balthaser called the meeting of the New Buffalo Borough Council to order at: 7:00p.m. on December 8, 2014, in the New Buffalo United Methodist Church.

## **Roll Call**

Present were council members: Dan Balthaser, Kim Balthaser, Karen Ersoz and Michelle Shutt. The following persons were also present: Janice Crouse, Pat Crane, and Barry Schlosman.

## **Reading of last Month's Minutes**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, the November 2014 minutes were approved. All in favor, none opposed.

## **Comments from Visitors**

None

## **Correspondence**

Perry County Planning Commission

- 2015 Local Planning Assistance Program
- New Subdivision/Land Development Fee Schedule (Base fee = \$150)

PA Borough News – Subscription Renewal for 2015

Perry County Conservation District – Dirt, Gravel, Low Volume Roads Program Application

Taxable Assessment Reports- Taxable \$5,887,000, Tax exempt \$241,700

Richard Dishman – H2O PA Grant Audit (it was never filed)

PA Consolidated Statues – Title 8 Borough Codes

Sweetland Engineering Past Due Invoice

Skelly and Loy proposal for 2015 service contract

## **Borough Treasurer's Report**

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the November 2014 Borough Treasurer Report was approved as presented. All in favor, none opposed.

## **Sewer Treasurer's Report**

Upon motion of Michelle Shutt, seconded by Karen Ersoz, the November 2014 Sewer Treasurer Report was approved as presented. All in favor, none opposed.

## **UNFINISHED BUSINESS**

### **Sewage/Sewage Authority Report**

It has been a fairly quiet month with the system running smoothly. Adam needs to insulate some of the above ground, exposed pipes to prevent them from freezing.

The sludge was not pumped from the system in time causing some overflow that needs cleaned up.

It appears the H2O PA Grant Audit was never filed by Sweetland Engineering. A past due bill was received from Sweetland engineering that will not be addressed until Ted Engle is consulted regarding the H2O Pa Grant Audit.

Adam has requested that the New Buffalo Fire Company be contacted to conduct a training at the plant so they are familiar with the plant layout and the confined spaces in case of an emergency.

Payment was received from Metro Bank for the delinquent sewer payments of the Gus Mavropoulos property of which they are now the owners. Atty. Dennis Shatto continues to pursue placing liens on the properties of the other delinquent customers who have still not paid their past due sewer bills.

### **PCCOG - Dan Balthaser**

Dan attended the Nov. 13, 2014 joint meeting of PCCOG/PCBA. A quorum was present to conduct business. New officers were nominated and selected for both PCCOG and PCBA. Dan Balthaser was selected as the President of the PCBA. The next joint meeting is scheduled for Feb 12, 2015.

### **Beautification Committee**

Nothing to report.

### **Street Committee – Kim Balthaser**

Nothing to report

### **Refuse Coordinator – Karen Ersoz**

Nothing to report.

### **Playground**

Nothing to report.

### **Ordinance Violations**

Ordinance #01-2011 – Tabled (new construction, revised set back boundaries, etc..)

## **Rental**

The house gutters are still in need of cleaning. Upon motion of Michelle Shutt, seconded by Karen Ersoz, the missed rent for the month of October will be spread out over the next four months. The tenants will be notified by mail with a letter to sign in agreement of this payment plan of the past due amount. All in favor, none opposed.

## **Fire Tax Ordinance #01-2014**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, the .5 Mill Fire Tax effective in 2015 was adopted and signed. All in favor, none opposed.

## **NEW BUSINESS**

### **Borough Bills**

Upon motion of Kim Balthaser, seconded by Karen Ersoz, all in favor, none opposed, the December Borough bill list was approved for payment.

### **Sewer Bills**

Upon motion of Michelle Shutt, seconded by Kim Balthaser, all in favor, none opposed, the December Sewer bill list was approved for payment. A notice will be included in the 2015 First Qtr sewer bills of the pursuit and intent of the Borough council to raise the sewer charges by \$35 to \$40 to cover the expenses of operating the system.

### **2015 Budgets**

After changes to the line item amount for grounds maintenance on both the General and Sewer proposed budgets, upon motion of Michelle Shutt, seconded by Kim Balthaser the 2015 proposed budgets will be advertised as available for review on the New Buffalo Borough website to be approved at a special Borough meeting on December 29, 2014. All in favor, none opposed.

## **GOOD of the ORDER/ANNOUNCEMENTS**

Upon motion of Michelle Shutt, seconded by Karen Ersoz, the 2015, second Monday of the Month, 7:00pm Borough meeting schedule was approved. All in favor none opposed.

Interviews for the Secretary/Treasurer will be held on Tuesday, Dec 16.

## **ADJOURN**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, all in favor, none opposed, council adjourned at 8:30 p.m.

Respectfully submitted by Judy Parrish  
Secretary/Treasurer