

# **New Buffalo Borough Meeting Minutes**

## **February 8<sup>th</sup>, 2016**

### **Call to Order**

President Dan Balthaser called the meeting of the New Buffalo Borough Council to order at 7:01 p.m. on February 8<sup>th</sup>, 2016, in the basement of the New Buffalo United Methodist Church.

### **Roll Call**

Present were council members: Dan Balthaser, Kim Balthaser, Karen Ersoz and Michelle Shutt. The following persons were also present: Janice Crouse, Adam Pavusik, Ralph Rudy Jr, Jennifer Richard, John Kittka, John and Linda Hefenfinger and Alan Zeigler, from Larson Design Group.

### **Reading of last Month's Minutes**

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the January 2016 minutes were approved with corrections. All in favor none opposed.

### **Comments from Visitors**

Alan Zeigler, from Larson Design Group, came to present to the Council. He brought proposed ideas that may lower costs for the Sewer Treatment Plant, and some grant/loan information to cover those expenses. He will return with concept sketches and some more ideas.

### **Correspondence**

Personal Concepts – Space Saver All-in-one OSHA Safety Poster \$12.92 and Compliance Service Subscription. Purchase?

Who's Who Listing in the PASB Membership Directory - \$40.00 Purchase?

2016 Government Units Survey

Capital Tax Collection Bureau – Tax Distribution Info Form, and Statements of Financial Interest Forms to fill out.

### **Borough Treasurer's Report**

Upon motion of Michelle Shutt, seconded by Karen Ersoz, the February 2016 Borough Treasurer Report was approved as presented. All in favor none opposed.

### **Sewer Treasurer's Report**

Upon motion of Karen Ersoz, seconded by Kim Balthaser, the February 2016 Sewer Treasurer Report was approved as presented. All in favor none opposed.

### **UNFINISHED BUSINESS**

### **Sewage/Sewage Authority Report**

Adam gave his report from January, operations standard, no out of scope from Skelly and Loy, some flow meter and foam issues, but resolved by end of the month.

### **PCCOG - Dan Balthaser**

There is nothing new to report.

### **Beautification Committee**

There is nothing new to report.

### **Street Committee – Kim Balthaser**

4 new stop signs are here. Jeff will hang the signs once the weather has cleared.

### **Refuse Coordinator – Karen Ersoz**

There is nothing new to report.

### **Playground**

There is nothing new to report.

### **Ordinance Violations**

Ordinance #01-2011 – Tabled until the spring (new construction, revised set back boundaries, etc.).

### **Rental**

There is nothing new to report.

## **NEW BUSINESS**

### **Borough Bills**

Upon motion of Michelle Shutt, seconded by Kim Balthaser, the February 2016 Borough Bills were approved to be paid. All in favor none opposed.

### **Sewer Bills**

Upon motion of Kim Balthaser, seconded by Michelle Shutt, the February 2016 Sewer Bills were approved to be paid. All in favor none opposed.

### **Borough Council Open Seats**

There is currently one open seats on Borough Council. Dan is to post information in the Post Office.

### **Coupon Books for Sewer Payments**

There was a request made by Karen Ersoz for Coupon Books for the Sewer Payments. Discuss pricing quotes.

**Direct Energy Contract**

The current Direct Energy contract for fixed electric pricing expired in Feb. Currently waiting on broker to produce quotes for new contract.

**FormSwift.com**

Charge showing again this month, \$39.95, concerned something may have been set up for auto draft. Permission to cancel membership.

**GOOD of the ORDER/ANNOUNCEMENTS**

Correction to January's minutes – Karen Ersoz not a Council Member at the Jan. Meeting, move name to list of attendees. Remove Ralph Rudy's name, it was John Kistler present, minor grammatical errors.

Barb Hamilton received her 1099 but never her pay for 2015, please look into pay.

**ADJOURN**

Upon motion of Kim Balthaser, seconded by Dan Balthaser, all in favor, none opposed, council adjourned at 8:17 p.m.

Respectfully submitted by Jennifer Richard  
Secretary/Treasurer